

United States Embassy  
Democratic Republic of the Congo

**Request For Quotation PR10152316**

**COPIER MACHINES**

Dear All Interested Vendors:

The Embassy of the United States of America in Kinshasa invites you to submit your quote for the supply copier machines.

If you would like to submit an offer for these items, please follow the directions below.

1. The offers are due on **September 13, 2021 by 17:00 Kinshasa time**. Submissions received after this time and date may not be accepted.
2. Send your electronic proposals to [kinshasabid@state.gov](mailto:kinshasabid@state.gov). **Do not submit paper copies.**  
Title the subject line of your e-mail as follows:

**PR101152316 – COPIER MACHINES (and the NAME of your company)**

**System for Award Management (SAM)**

No award of \$30,000 or more can be made to an unregistered company.

If you are already registered in SAM, please provide proof of your registration with your submission.

If you are not registered in SAM, please see our Embassy Contract Opportunities web page for additional details on how to register. Registration is free of charge and valid for one year. All prospective vendors are highly encouraged to start SAM registration as soon as possible. Please continue to watch our website for new postings and for updates to this and other procurement opportunities.

Sincerely,  
The Contracting Officer

The Embassy of the United States of America invites you to submit your quotation for the products shown on the following pages.

### **Specifications**

If you would like to submit a quotation, please includes the following as a minimum of the specifications required:

1. **Quantity: Two (2)**

Copier Machines: Brands: Kyocera Taskalfa, Triumph Alder or Equivalent Brands meeting specifications

Kyocera Taskalfa 4052ci or Triumph Adler 4006ci with Multifunction, Color Printing, 40 pages per minute.

2. **Quantity: Two (2)**

Copier Machines: Brands: Kyocera Taskalfa, Triumph Alder or Equivalent Brands meeting specifications

Kyocera Taskalfa 4002i or Triumph Adler 4056i Multifunction, White and Black Printing, 40 pages per minute.

3. **Delivery Date:** 20 Days after receipt of purchase order. Delivery location is American Embassy Kinshasa Receiving Section at 498 Avenue Lt. Col. Lukusa, Kinshasa, DRC. No later delivery dates will be accepted.

4. **Warranty:** Warranty must be applicable in DRC. Must provide the name and address of the local service provider.

### **Submission Requirements:**

1. Include the **PR number** on all quotation documents
2. A detailed description of the product offered
3. Specify deliver date
4. Specify warranty information

### **Warranties and Guarantees**

Any expressed or implied international warranties or guarantees shall be valid in the Democratic Republic of the Congo.

**Taxes/VAT:** Do not quote taxes. The U.S. Embassy in Kinshasa has taxes free status.